

GUIDANCE FOR EMPLOYERS (Response to Covid-19)



All Employers should by now received a letter from Best Choice Training outlining the steps that will be taken with your learning during the spread of covid-19. Best Choice Training closed its doors to learners on the 23rd March 2020 and adapted the approach to teaching and learning through online platforms and the use of technology to continue teaching and assessment for all learners.

The aim is to continue to provide support for all employers and their employees to develop staff knowledge, skills and behavior in the promoting and prevention of infection control in their area of work. The teaching and assessment team will continue to work with employers regarding their training needs and make adjustment to training topics and times suitable to meet your needs.

The assessment team will ensure that you remain engaged and involved in the planning and delivery of the off the job training requirements and the progress of your staff during this period by telephone and emailing.

KEY DATES

Date	Ongoing Teaching & Assessment
Ongoing	Remote Delivery and online teaching and assessments to apprentices to includes evenings and weekends to meet apprentices and employer needs.
March-July 2020	Employer engagement will continue by telephone and emailing to ensure compliance and documents update and to answer any questions that you might have.
March-July 2020	New students will commence their training and induction using online platform
March through to June 2020	Day release for all apprentices will be conducted via online platform and telephone until it is safe to re-commenced face to face teaching.
March through to June 2020	Apprentices due to complete by the 31 st July 2020 observation of skills will be replaced by Expert Witness, professional Discussion and Self Reflection. These will be collected through E-portfolio of each apprentice.
September 2020	Classroom delivery to resumes in full
June to July	Calculated grades to be awarded to learners due to sit functional skills exams between March and July 2020.
April to July 2020	Apprentices due to sit their End Point Assessment will do so using electronic remote invigilation at employer setting or at their own home.

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